

PRIVACY NOTICE

For Pupils in Schools, Alternative Provision and Pupil Referral Units and Children in Early Years Settings

Privacy Notice - Data Protection Act 1998

We, Scantabout Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you about your child(ren) and may receive information about them from their previous school and Hampshire County Council. We hold this personal data and use/share it to:

- Support your child(ren)'s teaching and learning;
- Monitor and report on their progress;
- Contribute to improving your child(ren)'s health and reducing inequalities;
- Provide appropriate pastoral care;
- Statistical forecasting and planning; and
- Assess how well their school is doing.

This information includes contact details, national curriculum assessment results, attendance information¹ and personal characteristics such as their ethnic group, any special educational needs and relevant medical information.

We will not give information about your child(ren) to anyone outside the school without your consent unless the law allows us to.

We are required by law to pass some information about you child(ren) to the Local Authority and the Department for Education (DfE).

We also have local arrangements in place where the school exchanges information with the school nurse, NHS, the PTA, the extended schools provider and the before and after school club provider. Names of staff and children may also be included in newsletters which may be emailed electronically. If you want to see a copy of the information about your child(ren) that we hold and/or share please contact the school.

If you require more information about how the Local Authority and/or DfE store and use your information, then please go to the following websites:

For Hampshire County Council:

The County Council have their own privacy notice, which can be accessed via the following link:

http://www3.hants.gov.uk/hcc_csd_privacy_notice_-_generic_sept_2014_.doc

To see how your information is used by the LA:

<http://www3.hants.gov.uk/education/schools/schoolsdataprotection.htm#section242880-3>

For DfE:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

<ul style="list-style-type: none">• Data Protection Team Children's Services Elizabeth II Court (East) The Castle WINCHESTER SO23 8UQ Website: http://www3.hants.gov.uk/learning email: childrens.services.dp@hants.gov.uk Telephone: 01962 845320	<ul style="list-style-type: none">• Public Communications Unit Department for Education Sanctuary Buildings Great Smith Street London SW1P 3BT Website: https://www.gov.uk/government/organisations/department-for-education email: follow links at above site Telephone: 0370 000 2288
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¹ Attendance is not collected for pupils under 5 at Early Years Settings or Maintained Schools as part of Censuses for the Department of Education.