

Notes for Grown-Ups

Colour Groups

During the home visit you will be told which colour group your child will be in. These colour groups are a means of organising groups of children to do things. The children will be from a mixture of pre-school settings, and from a range of birth dates. These groups are in no way organised by ability.

Scantabout message board

This board is on the fire exit door leading to outside. We are always ready to talk to you in the mornings about any concerns but this board acts as an aide memoire. Please write a note on this board if your child is being collected by a different adult or if your child is being collected early for a Doctor's/Dentist's appointment etc.

If your child is going to be collected by different people on a regular basis or attend Rebecca's out of school care, please provide us with a collection timetable so that we are sure who your child is going home with. Contact telephone numbers for these people can also prove very useful if they should be delayed for some reason.

Money

*Any monies being sent into school must be in an envelope with your **child's name** and **class** on the front. The envelope should also state **how much** money is in it and **what** the money is for.*

*Monies should be sent into school on **Mondays** or **Thursdays** - banking days. In reception we find it helpful for envelopes to be handed directly to the Class Teacher or the Teaching Assistant as children often forget that they have an envelope in their bag. This also applies to any other written correspondence that is intended for the Class Teacher and/or the School Office.*

Health

- ★ *Please let us know if there are any changes to your child's health records e.g. you find out that they have an allergy or intolerance to certain things. They are diagnosed with asthma/eczema etc.*
- ★ *Please let us know if your child contracts an infection that might be passed to others e.g. Chickenpox, impetigo, or other common childhood parasites e.g. threadworm, head lice etc. It is important that we know about these as we are able to let other parents know what to look out for. Many of these things are easily passed from one child to another and are part of childhood. The sooner they are identified the quicker they can be eradicated. Please be a **considerate** parent- by sharing this information, confidentially with a member of staff will enable everyone to become more vigilant.*

★ *Young children are sometimes prone to toilet accidents. It is our experience that a spare change of underwear and socks, kept in your child's P.E. bag, can make them feel less anxious if they should not get to the toilet in time.*

Changes to contact details should be kept up-to-date at all times.

If your child should have a minor bump, scraped knee, have a plaster applied etc, whilst they are in the reception class we will make a note of it in our class accident book. Other accidents that happen outside of the reception class will be recorded in the school treatment book.

If your child should become ill whilst at school you will be contacted as soon as possible and asked to collect them from school.

If your child is sick and unable to attend school please telephone the school as soon as possible to let us know that your child will be absent. School will telephone you if your child is absent and we do not know why.

If your child has been vomiting and/or had diarrhoea please do not return them to school until they have been clear of it for 48 hrs.

It's good to talk

Don't worry about anything. If you are wondering 'should I ask/say something or not', then the answer is always YES.

We are always available to talk at the beginning and end of a session. However, if the subject is confidential or you feel it requires more time than a quick 2 minute chat arrange a meeting with the class teacher for a mutually convenient time.

We look forward to meeting you and your child during our home visit in September. This visit will last for approximately 20 minutes but please be ready for a little flexibility on our part as meeting times will reflect the needs of individuals and journey times.

PLEASE ENSURE THAT ANY ITEM BROUGHT INTO SCHOOL IS CLEARLY NAMED.

There will be an information meeting about - How we teach your child to read and write, and how you can help them at home - towards the end of your child's first half term in school.

Parent Consultations will be held during the last week of your child's first Autumn half term in school, and during the last week of your child's first Spring half term. End of year, written reports are sent out towards the end of the Summer Term.