



Scantabout Primary School

Achieving our best together.

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**A meeting of the Governors will be held at Scantabout Primary School on
Wednesday 22nd May 2019 at 6.15pm (5)**

AGENDA

Please note that all Governors should declare any conflict of interest or pecuniary interest in an agenda item at the start of the meeting and withdraw at the appropriate time.

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|------|---|---|---|
| 6.15 | 1 | Welcome and Apologies for Absence | Chair |
| 6.17 | 2 | Declaration of Pecuniary and Other Interests & Confidentiality Reminder | Chair |
| 6.18 | 3 | Approval Previous Minutes of 13th March 2019 ^
<i>(previously distributed)</i>
<i>If any - Confirmation of any New DBS Certificates and Safeguarding Training (KCSiE) or Safer Recruitment</i> | Chair
Clerk |
| 6.20 | 4 | Budget (F) <ul style="list-style-type: none">• Budget setting and plan ^ – for approval prior to 31/5/19• Capital | HT |
| 6.30 | 5 | School Vision^ | HT |
| 6.40 | 6 | HT Report (F,S,A) <ul style="list-style-type: none">• Curriculum update – presentation• LLPR Visit and actions alongside Ofsted report ^ | HT |
| 7.05 | 7 | GB Self- Evaluation including (S): <ul style="list-style-type: none">• Whole GB Training update• Governing Body strategy to Move to Outstanding• Governor Role Profiles and Monitoring - Working Party update regarding | KB
Chair
Chair |
| 7.25 | 8 | Governor Reports (A)
<i>(if any and not included above - Governor reports to be distributed in advance, please read – questions only)</i> <ul style="list-style-type: none">• Sports Grant – Governors Report | RB |



7.30	9	<p>Report from Resources Committee – questions only (F&A) <i>(notes will be distributed prior to this meeting and only questions arising will be discussed – this is in addition to the items covered in 4 above)</i> Also Report from Finance Governor on P-card visit</p>	<p>Chair of Resources</p> <p>Finance Governor</p>
7.35	10	<p>Governors’ Business and Administration</p> <ul style="list-style-type: none"> • GovernorHub Progress - administration <i>Short confirmation of progress with gradual introduction of new process. (Confirmation of roles and data recorded correctly)</i> • Governor’s Emails and GDPR in relation to Governors • Appointment of New Co-opted and LA Governors (S) <i>Governing Board to consider the appointment of new applicants. Applicants to give a very short introduction to themselves and the skills they can bring. Governors will vote as to the appointments</i> 	<p>Clerk/Chair /HT Chair/Clerk</p> <p>Chair</p>
7.55	11	<p>Policies (S):</p> <ul style="list-style-type: none"> • MOPPs (Updated – Staff Discipline – for 24/4/19) (see <i>Governor Services website for policy</i> https://www.hants.gov.uk/educationandlearning/education-personnel-services) • Complaints Policy and Procedure 2019 ^ • Confirmation of Instrument of Governance ^ <i>Review only, no change therefore no amendment required. Copy confirmation of Constitution of the Governing Board previously distributed.</i> • Remote Attendance at Meetings – Update • Governor Induction Policy^ 	<p>HT</p> <p>HT Chair</p> <p>Chair PSY</p>
8.10	12	<p>Actions Carried Forward and Matters Arising (Various) See Table of Actions attached - <i>(for information, please check actions prior to meeting)</i></p>	<p>Chair</p>
8.15	13	<p>Reflection: What have we achieved at this meeting for the benefit of the Pupils? (S)</p>	<p>All</p>
8.20	14	<p>Items for the Next Agenda (Various) <i>Any matters to be included in next meeting’s agenda* (FIO, not exhaustive not for current discussion).</i></p> <ul style="list-style-type: none"> • Possibly: Remote Attendance at Meetings: <i>proposal to enable Governors to attend meetings remotely;</i> • Equalities Monitoring (HTs report Summer 2 2019) 	<p>Clerk</p>

- Dates for Meetings and Professional Day Closures for 2019/20
- *Safeguarding Audit Submission*
- Anti-bullying Policy
- Nominations for Chair, Vice-Chair and Chair of Resources as well Curriculum Co-ordinator and confirmation that all other appointments will continue as currently held subject to any alterations to be notified.
- Annual Safeguarding Submission

**Please intimate to Chair prior to the next meeting for approval for inclusion in next FGB if not approved for inclusion in this meeting.*

Date of next Full Governors' meeting: Wednesday 17th July 2019 at 6.15pm

***Core Role Relation:**

S= Strategic

F=Financial

A= Accountability

Various = combination of above

^ = item distributed prior to meeting

